NASA SEWP VI

Solutions for Enterprise-Wide Procurement

Contract Holder

NASA SEWP VI Overview

The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding the micro-purchase threshold and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order.

Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected group or based on a suggested source.

The Enterprise Security Consultants, LLC (dba TES Consultants)

Category C Contract

Contract # 80TECH26D1439

PoP: 01Nov2026 – 31Oct2036

Main Office Address

1751 Pinnacle Drive, Suite 600

McLean, VA 22102

Phone: (703) 861-4151

SEWP VI Program Support

Alan V. Sosa — SEWP VI Program Manager

asosa@tesconsultants.com | (703) 862-5699

Melissa (Mel) Romero — Deputy Program Manager

mromero@tesconsultants.com | (469) 881-0599

SEWP Helpline

help@sewp.nasa.gov

(301) 286-1478

SEWP PMO Hours:

M-F, 7:30 AM – 6 PM (ET)

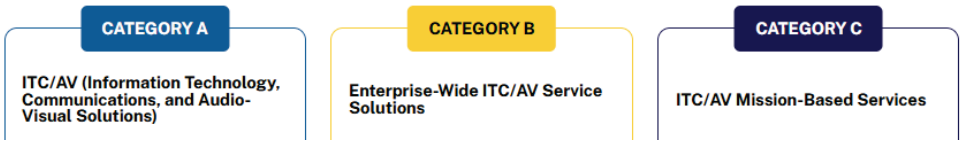
www.sewp.nasa.gov

SEWP VI SCOPE

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC / AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable our Contract Holders to add new commercial technology and IT services to their contract daily, as requested by our customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov and we will quickly review and provide feedback.

The SEWP Contracts were awarded by scope category, the three categories are:

- **Category A - ITC/AV Solutions**
- **Category B - Enterprise-Wide ITC/AV Service Solutions**
- **Category C - Mission-Based ITC/AV Service Solutions**



About The Enterprise Security Consultants, LLC (dba TES Consultants)

TES Consultants is a Woman-Owned Small Business and SBA 8(a) Program Participant headquartered in McLean, Virginia. TES is an authorized CMMC Third-Party Assessment Organization (C3PAO) and a CMMC Level 2 certified IT and cybersecurity firm. Backed by deep industry experience and technical expertise, TES delivers innovative solutions that strengthen the missions of U.S. military, federal, state, and commercial clients.

Under SEWP VI **Category C — Mission-Based ITC/AV Service Solutions**, TES Consultants provides services scoped to a specific agency mission, program, or operational environment: the work is defined by the customer's mission outcome rather than by a product catalog.

Core Service Areas Offered Under Category C

TES Consultants delivers the following service areas under this contract. Requirements outside these areas can still be supported through TES's teaming partner network; contact the Program Manager to confirm.

Service Area	Representative Work
Cybersecurity Maturity Model Certification (CMMC)	C3PAO assessment services; CMMC Level 1 and Level 2 readiness and gap analysis; SSP and POA&M development; NIST SP 800-171 implementation and remediation support

Service Area	Representative Work
Managed Security Services (MSSP)	Security operations center support, continuous monitoring, threat detection and hunting, incident response, vulnerability and patch management, endpoint, and email security
Turnkey Infrastructure and Automated Compliance	Secure enclave design and build, continuous control monitoring, automated evidence collection, RMF and FISMA support, NIST SP 800-53 compliance
FedRAMP Cloud and Systems Support	Cloud migration and engineering, FedRAMP readiness and authorization support, cloud security posture management, hybrid, and multi-cloud operations
IT Operations and Maintenance (O&M)	Tier 1–3 service desk, end-user and endpoint support, network and systems administration, configuration and asset management, sustainment
Emerging Technologies	Zero trust architecture, AI/ML enablement and governance, automation and DevSecOps, post-quantum readiness
Audio-Visual and Collaboration Services	Conference room, VTC and briefing center design, installation, integration, and sustainment; digital signage; unified collaboration support.

Contract Vehicle Snapshot

Item	Detail
Contract Number	80TECH26D1439
Scope Category	Category C — Mission-Based ITC/AV Service Solutions
Period of Performance	1 November 2026 – 31 October 2036
Contract Type	IDIQ. Task orders may be issued as Firm-Fixed-Price, Time-and-Materials, Labor-Hour, or Cost-Reimbursement as permitted by the contract and the ordering agency's authority.
Contract Ceiling	$20B
Eligible Customers	All federal agencies and their approved contractors, per the SEWP VI contract
Business Size / Set-Asides	Small Business | Woman-Owned Small Business (WOSB) | SBA 8(a)
CAGE Code / UEI	8HPW4 | ELD7EN412Z23

Item	Detail
NAICS Codes	541519, 541511, 541512, 541513, 541330, 541611, 541715, 541990, 561110, 561499, 611420
Corporate Certifications	Authorized C3PAO; CMMC Level 2 (C3PAO); ISO 9001:2015; ISO/IEC 20000-1:2018; ISO/IEC 27001:2022; ISO/IEC 17020:2012
Other TES Consultants Contract Vehicles	GSA Multiple Award Schedule (MAS) 47QTCA25D00CY — SINs 54151S (IT Professional Services), and 54151HACS (Highly Adaptive Cybersecurity Services) Missile Defense Agency Scalable Homeland Innovative Enterprise Layered Defense (SHIELD) indefinite delivery/indefinite-quantity (IDIQ)
Places of Performance	CONUS | OCONUS

How to Obtain a Quote

There are three ways to request a quote from TES Consultants. All three reach the same team.

Request Methods

Method	How It Works
SEWP Quote Request Tool (QRT)	**Recommended.** Submit the RFQ through the SEWP website (www.sewp.nasa.gov), selecting TES Consultants directly or including TES Consultants in the applicable Category C group. TES receives the request through the Contract Holder Only Page (CHOP) and responds within the RFQ deadline.
Email	Send the requirement to **compliance@tesconsultants.com**; Acknowledged within one business day.
Direct contact	Call or email the SEWP VI Program Manager or Deputy Program Manager listed above.

What to Include in a Category C Request

Providing the following up front shortens turnaround and reduces clarification cycles:

- Agency, ordering office, and program the work supports
- Statement of Work, Performance Work Statement, or Statement of Objectives
- Period of performance, including base and option periods
- Anticipated contract type (FFP, T&M, Labor-Hour, or a hybrid)
- Labor categories, estimated hours or FTEs, and required skill levels

- Place(s) of performance and on-site / remote / hybrid expectations
- Security requirements — clearance levels, suitability, badging, and facility access
- Deliverables, service levels, and any required certifications or standards
- Travel and other direct cost assumptions
- Quote due date, evaluation approach, and CO/COR points of contact

Response Standards

Action	TES Standard
Acknowledge receipt of an RFQ	**Within 1 business day**
Clarification questions submitted to the customer	**Within 3 business days of receipt**
Quote delivered — routine services requirement	**Within 5 business days**
Quote delivered — complex or multi-year requirement	**Within 10 business days, or by the RFQ deadline**
Quote validity period	**30 calendar days from issue;** ***Every TES Consultants quote states its validity period on its face, as required by the SEWP Contract Holder User Manual.***
Quote format	**Delivered through the QRT with a CLIN verification file whose line items and total match the quote exactly**

The Ordering Process

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) issued against a SEWP contract are defined by the issuing Agency, not by the NASA SEWP Program Management Office (PMO). The typical flow is below.

1. The end user determines a requirement and generates a Purchase Request (PR).

2. The PR and any necessary funding information are sent to the Agency's procurement office, which issues a Delivery Order. Any valid Federal Agency DO form and DO number may be used.

3. The DO is submitted to the SEWP PMO — by the customer or by TES Consultants — at sewporders@sewp.nasa.gov or by fax to (301) 286-0317. The SEWP PMO does not issue Delivery Orders; these must be issued by the ordering Agency's procurement office.

4. The SEWP PMO enters the order, assigns a case number, verifies the CLINs against the order total, and assigns a SEWP Control Number (SCN).

5. TES Consultants receives notification of the order and acknowledges receipt within one business day.

6. TES Consultants begins performance and reports order status to the SEWP PMO through the Contract Holder Only Page (CHOP) within two business days of any status change.

Important
A Contract Holder may not begin fulfillment of an order until a SEWP Control Number (SCN) has been assigned. TES Consultants will not start work — including transition-in or staffing actions — before the SCN is issued.

Some Agencies have special requirements for issuing IT Delivery Orders. It is the issuing Agency's Contracting Officer's responsibility to be aware of any Agency-specific policies regarding orders placed against an existing contract vehicle or Government-Wide Acquisition Contract. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

Information Required on a Delivery Order

To avoid rejection or delay, the Delivery Order should contain:

Field	Notes
Delivery Order number and issuance date	Any valid Federal Agency DO form may be used
SEWP contract number	80TECH26D1439 — TES Consultants, Category C
Quote number / SEWP quote reference	Must reconcile to the CLIN verification file
Contracting Officer signature, name, and phone	The order must be signed by a warranted CO or authorized official

Field	Notes
Issuing Agency and ordering Agency	Both, where different
Accounting and appropriation data	Including funding availability by period
Billing and invoicing instructions	Including IPP, WAWF/iRAPT, or Agency-specific portal and any required invoice attachments
Place(s) of performance and report-to address	For services, the work location and reporting instructions
CLINs, descriptions, quantities, unit prices, and total amount	Must match the quote exactly
Period of performance	Base and any option periods, with exercise dates
COR designation and contact information	Plus any security, badging, or onboarding points of contact

Order Modifications

Modifications to any order must also be routed through the SEWP Program Management Office. Send the signed modification to the SEWP PMO and copy the TES Consultants Program Manager so that the SCN record, order value, and reporting remain accurate. TES Consultants will not perform against a modification until it has been processed by the SEWP PMO.

Common Category C modifications include exercising an option period, adding or reducing labor categories or hours, changing the place of performance, incremental funding actions, and no-cost period-of-performance extensions.

Post-Award Performance and Service Delivery

This section addresses installation, warranty, technical support, and other post-delivery matters as they apply to mission-based services.

Task Order Start-Up

Step	Timing	What Happens
Order acknowledgement	Within 1 business day of SCN	TES Consultants confirms receipt to the SEWP PMO and the ordering office.
Kickoff meeting	Within 5 business days of award	The Program Manager, Deputy Program Manager, and assigned Task Lead meet with the CO and COR to confirm scope, deliverables, security and onboarding steps, invoicing instructions, and reporting cadence.
Transition-in / staffing	Within 15–30 calendar days	Key personnel confirmed, resumes and clearances submitted, badging and system access initiated, and any incumbent knowledge transfer executed.
Full performance	Per the task order PoP	Services delivered against the SOW/PWS and agreed service levels.
Transition-out	Final 30 days, as required	Knowledge transfer, documentation handover, credential, and property return.

Ongoing Support and Service Levels

- **Program-level point of contact:** the SEWP VI Program Manager named in Key Contacts is accountable for every TES Consultants order placed under this contract.
- **Task-level point of contact:** a named Task Lead is assigned at kickoff and identified to the COR in writing.
- **Service desk and technical support:** TBD
- **Status reporting:** a monthly status report covering performance, staffing, financial status, and risks is delivered by the tenth business day of the following month, unless the task order directs otherwise.
- **Quality management:** service delivery is governed by TES Consultants' ISO 9001:2015 and ISO/IEC 20000-1:2018 certified processes, supplemented by any task order Quality Assurance Surveillance Plan.
- **Security and compliance:** TBD

Installation, Warranty, and Product Support

Where a mission-based order includes audio-visual, conference room, collaboration system, or other installation work, TES Consultants coordinates site surveys, delivery windows, and cutover with the customer's facility point of contact in advance. Manufacturer warranties on any incidental equipment furnished under a services order pass through to the Government, and TES Consultants administers warranty and return claims on the customer's behalf for the duration of the order.

- **Workmanship warranty on installation:** TBD
- **Extended warranty and maintenance options:** TBD
- **Software support:** publisher support terms pass through to the Government; TES Consultants registers entitlements in the Agency's name and coordinates renewals and escalations with the publisher.
- **OEM warranty and RMA administration contact:** Susan Letham | sletham@tesconsultants.com | (571) 598-0668

Invoicing and Payment

Item	Detail
Invoice frequency	Monthly in arrears, unless the task order directs otherwise
Invoice submission	As directed by the task order — typically the Invoice Processing Platform (IPP) or WAWF/iRAPT, with a copy to the COR
Accounts receivable contact	Susan Letham | sletham@tesconsultants.com | (571) 598-0668
Remittance information	As registered in SAM.gov
SEWP administrative handling fee	Included in the invoiced amount and never billed as a separate line item

Troubleshooting a Problematic Order

Customers may enter at any level; there is no requirement to start at Level 1.

Level	Contact	Use For	Response
Level 1	**Assigned Task Lead** Named at kickoff and confirmed to the COR in writing	Day-to-day delivery questions, staffing, schedule, deliverable status	Same business day
Level 2	**Melissa (Mel) Romero** Deputy Program Manager mromero@tesconsultants.com (469) 881-0599	Unresolved delivery issues, order acknowledgement or SCN questions, invoicing disputes, performance concerns	Within 1 business day
Level 3	**Alan V. Sosa** SEWP VI Program Manager asosa@tesconsultants.com (703) 862-5699	Contractual issues, scope or modification questions, formal escalation, anything unresolved at Level 2	Within 1 business day
Level 4	**Elisabeth Nguyen** Chief Executive Officer enguyen@tesconsultants.com (703) 861-4151	Formal disputes, contract interpretation, executive escalation	Within 2 business days
SEWP	**NASA SEWP PMO** help@sewp.nasa.gov (301) 286-1478	SEWP procedures and policy, order processing, SCN status, Contract Holder performance concerns	SEWP PMO hours, M–F 7:30 AM – 6:00 PM ET

Common Issues and First Steps

Issue	First Step
Order submitted but no SCN received	Confirm the DO reached sewporders@sewp.nasa.gov, then contact the SEWP PMO with the DO number and the date submitted.
Quote total does not match the order total	Contact the TES Consultants Deputy Program Manager immediately. Work will not proceed until the CLIN verification file reconciles to the order.
Wrong contract number or category on the order	Contact the Program Manager. A corrected or modified DO must be issued by the ordering Agency and reprocessed through the SEWP PMO.

Issue	First Step
Staffing or clearance delay	Escalate to Level 2. TES Consultants will provide a written recovery plan with named candidates and dates.
Invoice rejected or unpaid	Contact TES Consultants accounts receivable and the Deputy Program Manager with the invoice number and the portal rejection notice.
Performance or service level shortfall	Raise the issue with the Task Lead and the Deputy Program Manager. A written corrective action plan is provided within five business days.
Requirement may be out of scope	Send the SOW or PWS to the TES Consultants Program Manager and to help@sewp.nasa.gov for a SEWP scope determination.

SEWP Administrative Handling Fee

SEWP is self-funded through an Agency Administrative Handling Fee assessed on each order. As of the issuance of this guide the fee is 0.34% of the total order price. The SEWP PMO reserves the right to adjust the rate based on program budget needs.

- The fee is included within the total amount quoted and invoiced.
- The fee is never listed as a separate line item on a quote, order, or invoice.
- TES Consultants remits collected fees to NASA and submits the required Agency Administrative Handling Fees Collected report on the schedule set by the SEWP contract.

Purchase card orders. Where TES Consultants accepts a Government purchase card, any card surcharge is limited to the specific negotiated acceptance rate, may not exceed the applicable state limit, may not vary by card network, and must be quoted using the designated purchase card CLIN. TES Consultants purchase card acceptance and thresholds: TBD

Compliance with SEWP SOW A.6

The table below maps each A.6 ordering guide requirement to the section of this guide that satisfies it.

A.6 Ref	Requirement	Where Addressed
A.6.1(a)	How to obtain a quote for hardware, software, or services, including names, telephone numbers, and email addresses of appropriate sales representatives	How to Obtain a Quote; Key Contacts
A.6.1(b)	Policy and procedural information regarding installation, basic warranty, extended warranty, technical support, software support, and other post-delivery issues, including names, telephone numbers, and email addresses of appropriate support staff	Post-Award Performance and Service Delivery; Key Contacts
A.6.1(c)	How to troubleshoot a problematic order, including names, telephone numbers, and email addresses of appropriate support staff	Troubleshooting a Problematic Order; Key Contacts
A.6.2	Overview information about the Contractor and the SEWP contracts	NASA SEWP VI Overview; About The Enterprise Security Consultants, LLC
A.6.3	Information provided in the ordering guide shall comply with the requirements of the Contract Holder User Manual	How to Obtain a Quote; The Ordering Process; SEWP Administrative Handling Fee
A.6 (general)	Guide published electronically, suitable for downloading and printing, available prior to the first delivery order after award, and updated no later than 10 business days following each contract modification	Guide Availability and Maintenance

Key Contacts

TES Consultants

Role	Name / Title	Email	Phone
SEWP VI Program Manager *Quotes, contractual and escalation matters*	**Alan V. Sosa** Chief Growth Officer	asosa@tesconsultants.com	(703) 862-5699
Deputy Program Manager *Order administration, delivery, invoicing*	**Melissa (Mel) Romero** Director of Operations | PMO	mromero@tesconsultants.com	(469) 881-0599

Role	Name / Title	Email	Phone
Executive Sponsor	**Elisabeth Nguyen** Chief Executive Officer	enguyen@tesconsultants.com	(703) 861-4151
Sales / Capture Representative	**Alan V. Sosa** Chief Growth Officer	asosa@tesconsultants.com	(703) 862-5699
Contracts Administrator	**Susan Letham** Chief of Staff	sletham@tesconsultants.com	(571) 598-0668
Technical / Service Delivery Lead	**Melissa (Mel) Romero** Director of Operations | PMO	mromero@tesconsultants.com	(469) 881-0599
Accounts Receivable / Invoicing	**Susan Letham** Chief of Staff	sletham@tesconsultants.com	(571) 598-0668
Security / Facility Security Officer	**Elisabeth Nguyen** Chief Executive Officer	enguyen@tesconsultants.com	(703) 861-4151
Corporate / compliance mailbox	Monitored group inbox	compliance@tesconsultants.com	(703) 861-4151

Corporate office: The Enterprise Security Consultants, LLC, 1751 Pinnacle Drive, Suite 600, McLean, VA 22102 | www.tesconsultants.com

NASA SEWP Program Management Office

Purpose	Contact	Detail
General customer support and helpline	help@sewp.nasa.gov	(301) 286-1478
Delivery order submission	sewporders@sewp.nasa.gov	Fax: (301) 286-0317
SEWP website, Quote Request Tool, and Contract Holder information	www.sewp.nasa.gov	PMO hours: M–F, 7:30 AM – 6:00 PM ET

Guide Availability and Maintenance

- This guide is published electronically in a format suitable for downloading and printing, and is available to SEWP customers prior to placement of the first delivery order after contract award.
- An updated version is published no later than 10 business days following each contract modification.

- The current version is available at TBD and through the TES Consultants Contract Holder page on www.sewp.nasa.gov.
- **Guide owner:** Alan V. Sosa, SEWP VI Program Manager. Submit corrections or questions to asosa@tesconsultants.com.

Version	Date	Prepared / Approved By	Summary of Changes
1.0	August 2026	Alan V. Sosa	Initial issue